

RESOLUTION NO. 140-15

WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY

**A RESOLUTION OF THE WEST MIFFLIN SANITARY SEWER
MUNICIPAL AUTHORITY, ALLEGHENY COUNTY, PENNSYLVANIA,
ESTABLISHING A POLICY RELATING TO OUTSIDE TRAINING IN
THE OPERATION OF HEAVY EQUIPMENT FOR SEWER CREW
EMPLOYEES**

WHEREAS, the West Mifflin Sanitary Sewer Municipal Authority has agreed to offer outside training in the operation of certain heavy equipment at no cost to its Sewer Crew employees; and

WHEREAS, the outside training in the operation of certain heavy equipment will require the Authority to expend fees and/or costs relating to the training; and

WHEREAS, as a prerequisite condition of the offer of training, the West Mifflin Sanitary Sewer Municipal Authority desires to establish procedures relating to the payment and reimbursement of the expended fees and costs.

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED
as follows:

- A. Authority employees on the Sewer Crew shall be qualified to receive outside training in the operation of heavy equipment;
- B. All aspects of the training, including the type and location, shall be determined at the sole discretion of the Authority;
- C. The Authority will pay for or reimburse Sewer Crew employees the total costs associated with the training;
- D. If the Sewer Crew employee desires to be reimbursed, the Sewer Crew employee must produce a written receipt signifying that he/she has paid for the costs of training;
- E. The Sewer Crew employee must complete the training and obtain a passing grade;
- F. Prior to submitting payment or reimbursement, each Sewer Crew employee must signify that he/she intends to remain an employee of the Authority for at least one (1) year after which his/her training is taken. Failure to stay the required time, resigning and/or being terminated within the one (1) year

time frame will result in the total amount being paid back to the Authority on a prorated basis.

2. **Effective Date.** This Resolution shall become effective immediately upon enactment and approval.

RESOLVED AND ENACTED THIS 4th DAY OF JUNE, 2015.

ATTEST:

David Taitler
Secretary

**WEST MIFFLIN SANITARY
SEWER MUNICIPAL AUTHORITY**

Leonard J. Zapf
By: Leonard J. Zapf, Chairman